AMENDED CITY COUNCIL
WORK SESSION AGENDA
July 29, 2024 - 6:30 p.m.
Administrative Training Room
Blue Springs City Hall
903 W. Main Street
Blue Springs, Missouri

1. Call meeting to order
2. Confirmation of Quorum
3. Transportation Costs
4. Mid-America Regional Council Changes for Senior Services
5. Inoperable Vehicles
6. Adjourn

Miscellaneous Items

City Council Meeting – Monday, August 5, 6:00 PM
Parks Commission Meeting – Tuesday, August 6, 6:00 PM
Planning Commission Meeting – Monday, August 12, 6:30 PM
Public Arts Commission Meeting – Wednesday, August 14, 4:00 PM
City Council Budget Work Session – Thursday, August 15, 6:00 PM
City Council Meeting – Monday, August 19, 6:00 PM

This Agenda was posted at City Hall and on the City's website on Friday, July 26, 2024.

Erin Ford, City Clerk

TO: Mayor, City Council,
Department Directors, and Press

FROM: Christine Cates
City Administrator

DATE: July 25, 2024

SUBJECT: Agenda Explanations

Item 3 – Transportation Costs
Discuss transportation costs for Kansas City Area Transportation Authority (KCATA) and OATS Transportation. Refer to Council Information Form from City Administrator Christine Cates for additional information.

Item 4 – Mid-America Regional Council Changes for Senior Services
Discussion regarding Mid-America Regional Council (MARC) grant funding changes to senior services. Refer to Council Information Form from Parks and Recreation Director Justin Stuart for additional information.

Item 5 - Inoperable Vehicles
Councilmembers Fowler and Culpepper requested further discussion regarding the proposed Unified Development Code and City Code Amendments related to adding the word “unlicensed” to the definition of Inoperable Vehicles. Refer to Council Information Form from City Development Senior Director Mike Mallon for additional information.

CITY OF BLUE SPRINGS
CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: July 23, 2024

SUBMITTED BY: Christine Cates **DEPARTMENT: Administration**

☐ Ordinance	☐ Resolution	☐ Presentation	☐ Public Hearing
☐ Contract	☐ Discussion	☐ Economic Dev.	☒ Other

ISSUE/REQUEST

Discuss transportation costs for Kansas City Area Transportation Authority (KCATA) and OATS Transportation.

BACKGROUND/JUSTIFICATION

KCATA services for FY 2024-25 are estimated to increase to $122,899, from $118,854 for FY 2023-24, and $73,348 for FY 2022-23. KCATA estimates an average of six round-trip riders per day, which remains steady from the previous fiscal year. The annual cost per round-trip rider in the FY 2024-25 contract is $20,483, an increase of approximately 3.4% from FY 2022-23.

TIME PERIOD	AVERAGE ROUND-TRIP RIDERS	CONTRACT COST	ANNUAL COST PER ROUND-TRIP RIDER
FY 2022-23			
October – December **1 round-trip bus**	9	$13,967	$1,551.89
January – June **1 round-trip bus**	8	$29,331	$3,666.38
July – September **2 round trip buses** 7/1/2023 - 9/30/2024	6	$30,050	$5,008.33
Total FY 2022-23	7.5	$73,348	$9,779.73
FY 2023-24			
October - September **2 round-trip buses** 10/1/23-4/7/24 **1 round-trip bus** 4/8/24 - 9/30/2024	6	$118,854	$19,809
FY 2024-25 - PROPOSED			
October - September **1 round-trip bus**	6	$122,899	$20,483.17

Below is a chart that represents the amount of change in cost for transportation services for FY 2024-25 for senior transportation services offered by the City. The rate for OATS is increasing from $36/hour to $76/hour effective October 1, 2024. The site transportation and delivery of home delivered meals portion of the OATS contract are covered in the MARC grant, but the increase in reimbursement does not cover the increase in transportation cost for FY 2024-25. In order to maintain the same level of OATS transportation service, the cost to the City increases by $118,068. Staff has reached out to other service providers to see if they could offer the services. Most do not provide this type of service and those that would were significantly higher than OATS. Below is a chart showing the potential increased cost for services in FY 2024-25:

	FY 2023-24	**FY 2024-25**	**Difference**	**Percentage of Change**
Site Transportation	1,033 hours X $36 = $37,188	1,033 X $76 = $78,508	$41,320	211%
Community Routes	992 hours X $37 = $36,704	992 hours X $76 = $75,392	$38,688	205%
Home Delivered Meals	759 hours X $36 = $27,324	759 hours X $76 = $57,684	$30,360	211%
Day Trips	200 hours X $38 = $7,500	200 hours X $76 = $15,200	$7,700	203%
Total	$108,716	$226,784	$118,068	209%

Due to the low ridership numbers and increased cost for KCATA and the demand for senior transportation, staff recommends eliminating the KCATA service and using those funds to cover the increased cost for OATS.

FINANCIAL IMPACT

Contractor:	OATS/KCATA
Amount of Request/ Contract:	$226,784
Amount Budgeted:	$108,716 + $118,854 = $227,570
Budget Year:	FY2024-25
Funding Source/Account #:	100-45000-530900

PROJECT TIMELINE

Estimated Start Date	**Estimated End Date**
October 1, 2024	September 30, 2025

STAFF RECOMMENDATION

Staff recommends directing funds previously allocated to KCATA to OATS Transportation expenses in FY 2024-25 budget.

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:	N/A

ECONOMIC DEVELOPMENT PROJECT

N/A

LIST OF REFERENCE DOCUMENTS ATTACHED

N/A

REVIEWED BY:

Requesting Director:	Budget: ***Christine Cates***
Legal:	City Administrator:

CITY OF BLUE SPRINGS
CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: July 25, 2024

SUBMITTED BY: Justin Stuart **DEPARTMENT: Parks and Recreation**

☐ Ordinance	☐ Resolution	☐ Presentation	☐ Public Hearing
☐ Contract	☐ Discussion	☐ Economic Dev.	☐ Other

ISSUE/REQUEST

Discussion regarding Mid-America Regional Council (MARC) grant funding changes to senior services.

BACKGROUND/JUSTIFICATION

Historically, MARC has contracted with the City of Blue Springs to allow hot meals to be served to congregate recipients at Vesper Hall, in addition to homebound residents in Blue Springs and Lake Tapawingo. For FY 2024-25, the contract submitted by MARC reflects higher per unit reimbursements, but an overall lower contract amount. The total number of units that could be served with the new pricing for Congregate Meals and Home-Delivered Meals has significantly decreased. The tables below outline the variances between FY 2023-24 and FY 2024-25.

The below chart shows the differences between FY 2023-24 and FY 2024-25:

Meals	**FY 2023-24**	**FY 2023-24 Rates**	**FY 2024-25***	**FY 2024-25 Rates**	**FY 2023-24 Average/ week**	**FY 2024-25 Average/ week**
Congregate Meals	14,774	$6.15/meal	13,250	$6.45/meal	352	255
Home Delivered Meals	8,466	$6.26/meal	7,500	$6.56/meal	202	144

FY 2024-25 represents the number of meals that can be served for the fiscal year based on the MARC allocation.

FY 2023-24 represents the weekly meals served the current fiscal year. There are still ten weeks left in the City's fiscal year and the new rates for the MARC grant went into effect July 1, 2024.

To stay within the allocated budget and number of meals for FY 2024-25, the number of daily congregate meals will be limited to 52 meals per day. Additionally, Home Delivered Meals would be limited to 29 meals per day. Vesper Hall currently serves an average of 82 congregate meals per day and an average of 47 Home Delivered Meals per day. This would be a reduction of 30 congregate meals per day and 18 Home Delivered Meals per day, which translates to a reduction of 7,800 congregate meals and 4,680 Home Delivered Meals annually.

Currently, patrons need to reserve congregate meals by 2:00 p.m. the day before they wish to attend. All lunch reservations must be made by 2:00 p.m. Some patrons choose to sign up for the entire week on Monday, instead of waiting until the day prior to when they would like to attend. This process will change based upon the new limitations and patrons would need to make daily reservations rather than weekly reservations. This change would allow more unique patrons the opportunity to sign up for Congregate meals.

The same reservations process will be implemented for home-delivered meals to limit the number of meals served daily. This process would allow those who have made reservations to still receive meals but limit the number of meals served daily to ensure budget constraints are met. Because Vesper serves the same patrons each week for home-delivered meals, most patrons are on a set schedule as to when they want to receive their meals each week. MARC has put a hold on adding new home delivery patrons to the City routes, and they are unsure when they will lift that hold. The City is currently unable to take any new participants for Home Delivered Meals.

The chart below shows the proposed changes in the MARC contract from FY 2023-24 to FY 2024-25.

MARC Contract Change

	FY 2023-24	FY 2024-25	Difference	Percentage of Change
Senior Center Administration	$33,000	$33,000	$0	0%
Site Transportation	$15,500	$17,940	$2,440	15.7%
Congregate Meals	$96,863 *	$85,463	-$11,400	-11.8%
Home Delivered Meals	$82,789	$49,200	-$33,589	-40.6%
Delivery of Home Delivered Meals	$30,550	$30,000	-$559	-1.8%
Evidence-based Programs	$10,000	$10,000	$0	0%
TOTAL	$268,702	$225,603	-$43,099	-16.1%

To provide the same level of service as today, the Vesper Hall budget currently provides the expenses to cover the cost of meal prep for both Congregate and Home Delivered Meals. However, the City would be losing out on the reimbursement of approximately $81,000 from MARC.

This contract will be on the August 5 City Council agenda for approval.

FINANCIAL IMPACT

Contractor:	MARC
Amount of Request/ Contract:	$225,603 a reduction of $43,099 from FY 2023-24
Amount Budgeted:	$225,603
Budget Year:	FY 2024-25

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
July 1, 2024	June 30, 2025

STAFF RECOMMENDATION

Discussion only

OTHER BOARDS & COMMISSIONS ASSIGNED

Name of Board or Commission:	N/A

ECONOMIC DEVELOPMENT PROJECT

N/A

LIST OF REFERENCE DOCUMENTS ATTACHED

1. N/A

REVIEWED BY:

Requesting Director: ***Justin Stuart***	Budget: ***N/A***
Legal: ***N/A***	City Administrator: ***Christine Cates***

CITY OF BLUE SPRINGS
CITY COUNCIL INFORMATION FORM

DATE SUBMITTED: July 25, 2024

SUBMITTED BY: Mike Mallon **DEPARTMENT: City Development**

☐ Ordinance	☐ Resolution	☐ Presentation	☐ Public Hearing
☐ Contract	☒ Discussion	☐ Economic Dev.	☐ Other

ISSUE/REQUEST

Councilmembers Fowler and Culpepper requested further discussion regarding the proposed Unified Development Code and City Code Amendments related to adding the word "unlicensed" to the definition of Inoperable Vehicles

BACKGROUND/JUSTIFICATION

At the July 15, 2024 City Council meeting, there was a public hearing for a Unified Development Code Text Amendment and a corresponding City Code Amendment to Section 245.160 to add language that includes unlicensed or improperly licensed vehicles into the definition of inoperable vehicles, thus making it a violation to park or store an unlicensed vehicle on private property throughout the City. The public hearing was continued to the August 5, 2024 City Council meeting.

At the May 6, 2024 City Council meeting, staff presented information related to other cities' requirements for current license plates and tags on vehicles. At the conclusion of the discussion, Council directed staff to bring forward a City Code amendment to require vehicles parked on private property to have current State of Missouri license plates and tags.

PROJECT TIMELINE

Estimated Start Date	Estimated End Date
N/A	N/A

STAFF RECOMMENDATION

There is no staff recommendation, this is a discussion item only.

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Example Ordinance from City of Barre
2. Example Inoperable Vehicle Regulations

REVIEWED BY:

Requesting Director: ***Mike Mallon***	Budget: ***N/A***
Legal: ***N/A***	City Administrator: ***Christine Cates***

Chapter 21 – REGULATIONS OF VEHICLES PERMITTED ON PRIVATE PROPERTY

(Entire chapter revised Ord. #2020-03, adopted 6/30/20)

Sec. 21-1. Authority.

Under authority granted in 24 V.S.A. §2291 and the City Council of the City of Barre hereby ordains the following civil ordinance regulating vehicles permitted on private property.

Sec. 21-2. Purpose.

The purpose of this ordinance is to protect, preserve and promote the health, safety, and welfare of all citizens of the City of Barre through establishment of enforceable standards for storage of vehicles. The intent of this ordinance is to establish minimum standards for safe and reasonable storage of vehicles on private property.

Sec. 21-3. Definitions.

For the purposes of this chapter, the following words shall have the meanings indicated:

a. **Hazard-free condition**: A condition which shall include, but not be limited to, the following:

1. Vehicles stored with tires in place.

2. Vehicles stored without any leaking gas or without any other leaking automotive fluids.

3. Vehicles without any exposed sharp metal or glass edges.

4. Vehicles not used for storage of waste or refuse as defined elsewhere in the Code of Ordinances of the City of Barre.

b. **Car Cover**: A cover manufactured for the sole purpose of covering a vehicle.

c. Junk Motor Vehicle: means an unusable, undrivable, discarded, dismantled, wrecked, scrapped, or ruined motor vehicle or motor vehicle parts; a motor vehicle other than an on premise utility vehicle which is allowed to remain unregistered or uninspected for a period of 90 days. It also means a camping unit not placed for storage, not connected to the city water/sewer system and does not meet the standards found in the Barre City Unified Development Ordinance for Camping as an Accessory Use.

d. **Vacant Parcel**: A parcel of land without any buildings on the parcel.

e. **Motor Vehicle**: means any drivable and usable vehicle or conveyance propelled or drawn by power other than muscular power, including trailers, used to transport people, animals, good or materials. Functional vehicles and equipment used for construction operations are excluded from this definition. See also 24 V.S.A. §4.

f. Unregistered: means any usable motor vehicle that does not have, or has an expired State of Vermont Department of Motor Vehicles registration sticker.

g. Uninspectable: means any unusable motor vehicle which cannot properly registered with the Department of Motor Vehicles.

h. Uninspected: means any usable motor vehicle that has an expired, out of date Vermont Department of Motor Vehicles registration sticker.

Sec. 21-4. Regulations of vehicles permitted on private property.

All motor vehicles, as defined by the Vermont State Motor Vehicle Code, V.S.A. 23, on private property shall be registered and inspected. One (1) motor vehicle that is either, or both unregistered or uninspected is allowed on private property, and may be stored outdoors subject to the following conditions:

a. Motor vehicles of any condition may be stored inside an enclosed building.

b. The property is not a vacant parcel.

c. The motor vehicle is stored in a hazard-free condition.

d. The motor vehicle is not on jacks or blocks, or missing complete body parts.

e. The vehicle is covered with a car cover if the vehicle lacks any exterior body parts.

f. The property owner has granted written permission for the vehicle to be stored on the property, and can produce a copy of the written permission upon request by the enforcement officer.

g. One additional vehicle that is either, or both unregistered or uninspected per property shall be permitted to be stored temporarily outside with the following conditions:

    1. The property is not a vacant parcel.

    2. The vehicle is stored in a hazard-free condition.

    3. The vehicle is covered with a car cover if the vehicle lacks any exterior body parts.

    4. The property owner has granted written permission for the vehicle to be stored on the property.

    5. The vehicle is stored for not more than three months.

    6. A three-month Motor Vehicle Storage Permit is obtained from the City of Barre for the

additional motor vehicle. No more than two three-month vehicle storage permits may be obtained during any twelve (12) month period for any one property.

h. Within a Salvage Yard, as defined by Chapter 9 Salvage Yard Ordinance, any junk motor vehicle, including any uninspectable motor vehicle on the property is subject to such Ordinance.

i. If two (2) or more unusable, motor vehicles are either or both unregistered or uninspected for at least twelve (12) months, visible from any portion of a traveled way, and does not hold any Storage Permit shall be considered a Salvage Yard and subject to Chapter 9 Salvage Yard Ordinance requirements, penalties and enforcement.

j. Unregistered and/or uninspected motor vehicles located on the property of a motor vehicle repair facility, motor vehicle maintenance facility, auto body shop, auto detail shop, gasoline sales/automotive repair or a vehicle sales/service, as such used are defined by the Barre City Zoning Ordinance, are permitted to be stored for not more than ninety (90) days.

k. One motor vehicle that is either, or both unregistered or uninspected is permitted to be sold on a vacant parcel when:

    1. The vehicle is not for sale for more than six months.

    2. The property owner has granted written permission for the motor vehicle to be stored and sold on the vacant parcel, and can produce a copy of the written permission upon request by the enforcement officer.

    3. The motor vehicle is stored in a hazard-free condition.

    4. No more than two such motor vehicles are sold on the vacant lot in any 365 consecutive days.

l. Storage trailers, as defined by the Vermont Motor Vehicle Code, V.S.A. 23, are permitted when they are an accessory use to a commercial business located in the Mixed Use District 3 (MU-3), Urban Core Districts 2 and 3 (UC-2, UC-3) and the Industrial zones as delineated by the Barre City Unified Development Ordinance.

Sec. 21-5. Fees.

The fee for storage permits shall be established by resolution of City Council.

Sec. 21-6. Enforcement; Penalties.

A violation of this ordinance shall be a civil matter and subject to penalties in accordance with the provisions of Title 24, V.S.A., Sec. 1974a and 1977.

For the purpose of this ordinance, the property owner shall be considered the violator.

a. For the purpose of this ordinance, violators of this ordinance shall be considered the property owner where the motor vehicle(s) is improperly stored. The property owner shall also be considered the violator if the property owner does not grant permission for the enforcement officer to enter onto a property for the sole purpose of inspecting and determining ownership of a possible illegally stored vehicle.

b. Such notice shall be served as a written "Notice of Violation" to any person believed to be in violation of any provision of this Ordinance, and shall be recorded in the municipal land records.

    1. Such Notice shall provide 30 days for removal of improperly stored motor vehicles; it shall list a compliance date for which the violation shall be cured. No fines or penalties shall be levied if the violation is corrected during this 30-day period to the satisfaction of the enforcement officer.

    2. The written warning shall be hand delivered or mailed by US First Class Mail, return receipt to the listed owner of the property. If the Notice cannot be delivered or return receipt is rejected, the Notice shall be posted in a conspicuous place on the property.

    3. When a Notice of Violation is cured to the satisfaction of the enforcement officer, the officer shall record an order of removal or cancellation in the municipal land records.

c. If, after the expiration of the above 30-day notice period to remove an improperly stored motor vehicle, and the violator has not complied with the Notice to the satisfaction of the violation of this ordinance, a Municipal Complaint shall be issued and pursue enforcement before the Judicial Bureau in accordance with the provisions of 24, V.S.A., Sec. 1974a and 1977 as prescribed below.

    1. First offense. A first offence of this ordinance shall be punishable by a fine of $150.00. The waiver fine shall be $100.00

    2. Second and subsequent offenses. Any second offense of the same provision of the bylaws within a 12-month period shall be punishable by a fine of $250.00. The waiver fine shall be $200.00.

    3. Each subsequent offense shall be deemed a civil violation and shall be punishable by a fine of $500. The waiver fine shall be $400.

    4. Each day that a violation continues after the initial seven (7) days' notice shall constitute a separate offense.

    5. The Enforcement Officer may notify the City Attorney of the violations, who may then take action in Superior Court seeking injunctive relief with penalties as prescribed by law.

6. For the purposes of enforcement in the Judicial Bureau, the City's Code Enforcement Office shall be designated at the enforcement officer(s), and shall issue tickets any may be the appearing officer at any hearing.

d. If, after 60 days from the date of the Notice of Violation, the violation remains, the City of Barre or its designee shall undertake removal of the improperly stored vehicle(s) with cost of removal and or storage to be levied as an additional fine against violator.

e. An appeal of a Notice of Violation can be done by sending a written notice from the violator to the Chief Inspector, along with any documentation chosen to be sent.

1. Written notice of appeal shall be submitted to the Chief Inspector within ten (10) business days of the date of the Notice of Violation.

2. The Chief Inspector shall review the appeal and all related documentation and make a written determination within twenty (20) business days of receipt of an appeal;

3. Any person aggrieved by any decision of the Chief Inspector may appeal a decision by instituting relief in Superior Court under V.R.C.P. 74.

Sec. 21-7. Severability.

If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

Sec. 21-8. Effective Date.

This ordinance shall become effective fourteen (14) days after its adoption by the Barre City Council after the adoption (by a majority vote of the City Council) and shall remain in effect until repealed or amended, in accordance with the Barre City Charter (sec. 107 and 108). (Ord. No. 2004-2, 11-21-04)

Example Inoperable Vehicle Regulations:

City of Grand Rapids, Michigan states it as "No more than one (1) operable vehicle, that is unlicensed or unregistered……" Grand Rapids allows 1 per residence.

(11) Inoperable, Unlicensed or Unregistered Vehicles. No more than one (1) operable vehicle, that is unlicensed or unregistered shall be located outdoors for more than seven (7) days on a property with a residential or commercial structure. Such vehicle must be located behind a dwelling or commercial building. Inoperable, unlicensed or unregistered vehicle storage is prohibited on any vacant property, whether a structure exists on the property or not.

City of Rutland, VT

(h) Motor vehicles (amended and approved by the BOA on 9/15/2008; effective 10/9/2008): Except as provided in other regulations, not more than one currently uninspected motor vehicle shall be parked, kept or stored on any property and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Exception: A vehicle of any type is permitted to undergo a major overhaul, including body work, provided such work is performed inside a structure or similarly enclosed area designed and approved for such purpose.